

Agenda for the Regular Meeting of **October 8, 2025**

I. Welcome/Opening

- A. Meeting to be called to order by Chairman Gisela Bernal – Castro
- B. Roll Call
- C. Public Speaking
- D. Motion to Approve and/or correct minutes of the **September 10, 2025**.

II. Reports

- A. Financial Reports
- B. Motion to approve replenishment of petty cash in the amount of \$249.00 for the period of August 1, 2025 through September 30, 2025.
- C. Motion for payment of outstanding bills listed in this report from the Executive Director in the amount of \$291,273.94 for **October 8, 2025**.
- D. Carla A. Mazza — Executive Director Reports

III. Communications

- A. Email from Deputy City Clerk, Grace Sequeira dated September 24, 2025 regarding Westfield Avenue meters, rescinding prior ordinance with updated location ordinance to follow.

IV. Old Business

V. New Business

- A. Personnel matter

VI. Adjourn

Please note: Items will be added as warranted prior to scheduled meeting. Any agenda related questions/ inquiries can be forwarded to the Executive Director Carla A. Mazza at cmazza@elizabethparking.org

The Parking Authority of the City of Elizabeth

The regular meeting of the Parking Authority of the City of Elizabeth, New Jersey was held on September 10, 2025 in the Edward S. Sakowicz Administration Building at 233 Commerce Place Elizabeth, NJ 07201. The meeting was called to order at 7:00 PM by Chairman Gisela Bernal – Castro who announced that the regular meeting is listed in the "Annual Notice" as defined by Chapter 231, P.L. 1975, and that copies of the "Annual Notice" have been mailed and/or delivered to the Newark Star Ledger, the Home News and Tribune and posted and filed in the City Clerk's office in compliance with the terms of the "Open Public Meeting Law" Chapter 231, P.L. 1975 on December 12, 2024.

I. Roll Call:

Present:

Chairman Gisela Bernal – Castro
Vice - Chairman Ezzio A. Bustamante Varea
Commissioner Matthew D. Rinaldo
Commissioner Kelly Taylor
Commissioner Maritza A. Maseda
Commissioner John F. Bernal
Commissioner George Hernandez

Attendance Roll Call — 7 Present

Absent: 0

Also, Counsel John B. Moriarty
Executive Director Carla A. Mazza
Operations Manager Carlos J. Alma

In compliance with the terms of the Open Public Meeting Law, Chairman Gisela Bernal-Castro opened the floor to the members of the public. With no one present to speak, Chairman Gisela Bernal – Castro closed that portion of the meeting.

II. Motions:

- A. A motion was made by Commissioner Kelly Taylor and seconded by Commissioner Matthew D. Rinaldo to approve and/or correct minutes of the August 13, 2025 meeting. On a roll call vote, motion carried 4 ayes. Commissioner John F. Bernal, Commissioner Maritza A. Maseda and Commissioner George Hernandez respectfully abstained.

- B. A motion was made by Commissioner Matthew D. Rinaldo and seconded by Commissioner Kelly Taylor to approve the replenishment of Petty Cash. On a roll call vote, motion carried 7 ayes.

- C. A motion was made by Vice - Chairman Ezzio A. Bustamante Varea and seconded by Commissioner John F. Bernal to pay the outstanding bills as reported by Executive Director Carla A. Mazza. On a roll call vote, motion carried 7 ayes.

III. Reports:

A. Executive Director Carla A. Mazza
Financial Reports

Resolution to Accept *Financial Reports*. A motion was made by Commissioner Kelly Taylor and seconded by Commissioner Matthew D. Rinaldo . On a roll call vote, motion carried 7 ayes.

IV. Old Business

V. New Business — There being no further business Chairman Gisela Bernal – Castro made a motion, seconded by Commissioner Kelly Taylor to adjourn the meeting at 7:30 P.M. On a roll call vote, motion carried 7 ayes.

APPROVED: October 8, 2025

Gisela Bernal-Castro
Chairman

Carla A. Mazza
Executive Director

ELIZABETH PARKING AUTHORITY
BUDGET TO ACTUAL FINANCIAL REPORT
FOR THE NINE MONTH PERIOD ENDED 9/30/25

REVENUES	Y-T-D ACTUAL	Y-T-D BUDGET	VARIANCE	ANNUAL BUDGET
PARKING FEES	\$ 4,054,877	\$ 4,072,500	\$ (17,623)	\$ 5,430,000
VIOLATIONS	266,340	225,000	41,340	300,000
RENTAL REVENUE	488,421	458,832	29,589	611,776
MISCELLANEOUS REVENUE	11,030	18,750	(7,720)	25,000
INTEREST INCOME	93,403	93,750	(347)	125,000
TOTAL REVENUE	\$ 4,914,071	\$ 4,868,832	\$ 45,239	\$ 6,491,776
EXPENSES				
SALARIES & EMPLOYEE BENEFITS	\$ 2,052,758	\$ 1,917,150	\$ (135,608)	\$ 2,556,200
INSURANCE	307,732	255,000	(52,732)	340,000
OFFICE EXPENSES	152,453	131,250	(21,203)	175,000
OUTSIDE SERVICES	179,052	126,450	(52,602)	168,600
ADMINISTRATIVE EXPENSES	65,523	71,625	6,102	95,500
OPERATING EXPENSES	909,355	949,500	40,145	1,266,000
INTEREST/PRINCIPAL ON DEBT	1,362,566	1,362,566	-	1,816,754
TOTAL EXPENSES	\$ 5,029,439	\$ 4,813,541	\$ (215,898)	\$ 6,418,054
PROJECTED INCREASE TO RESERVE	\$ (115,368)	\$ 55,292	\$ (170,659)	\$ 73,722